



GENERAL INFORMATION

Name of the institution	Université d'Artois
Erasmus code	F ARRAS12
International Cooperation Unit	International Relations Office
Address	Université d'Artois Service des Relations Internationales 9 rue du temple BP 10665 62030 Arras Cedex Fax : +33 (0)3 21 60 49 31 sri@univ-artois.fr
Website	www.univ-artois.fr
Information for exchange students	http://www.univ-artois.fr/international/etudier-a-l-universite-d-artois
Head of the University	Mr. Francis MARCOIN
Number of students	10 000

INTERNATIONAL RELATIONS OFFICE

Vice-rector for International Relations	Stephen ROWLEY sri@univ-artois.fr
Head of the Office	Georgeta BREABAN Tél : +33 (0)3 21 60 38 96 georgeta.breaban@univ-artois.fr
Erasmus agreements International Mobility Programs Officer	Manon BENAOUA Tél : +33 (0)3 21 60 61 85 manon.benaouda@univ-artois.fr
Incoming exchange students Incoming Erasmus+ STA/STT mobility	Betty PAUL Tél : +33 (0)3 21 60 38 68 incoming-exchange@univ-artois.fr / betty.paul@univ-artois.fr
Outgoing students - Europe	Marie-Ludivine COSSART Tél : +33 (0)3 21 60 38 27 mobilite-europe@univ-artois.fr / mludivine.cossart@univ-artois.fr
Outgoing students – countries outside Europe Outgoing mobility grants	Amandine RYCKEWAERT Tél : +33 (0)3 21 60 38 27 mobilite-horseurope@univ-artois.fr / amandine.ryckewaert@univ-artois.fr
Financial administration Outgoing Erasmus+ STA/STT mobility	Karine BOIGELOT Tél : +33 (0)3 21 60 38 97 karine.boigelot@univ-artois.fr

DEADLINES

For Student Mobility except International Credit Mobility

Nomination of the exchange students by institutions/ Online application by exchange students/ Submission of the complete application file by email <u>and</u> by post	Nomination minimum 15 days before to apply within deadlines. 1 st semester : May 31 2 nd semester : October 31
Communication of arrival dates by students	1 st semester : beginning of July 2 nd semester : beginning of December
Arrival dates/ Orientation sessions	1 st semester : beginning of September 2 nd semester : beginning of January

ADMISSION

For Student Mobility except International Credit Mobility

Recommended language skills – FRENCH (language of instruction)	<p><u>ERASMUS+ AGREEMENTS:</u> Depending on the field of study (complied with the Erasmus+ signed agreement)</p> <p>Generally :</p> <ul style="list-style-type: none"> - B1 level for studies in the Faculty of Sciences, Faculty of Applied Sciences, Faculty of History and Geography, Faculty of Economic and Management, Faculty of Sports. - B2 level for studies in the Faculty of Letters and Performing Arts, Faculty of Languages, Faculty of Law, University Institutes of Technology in Lens and Béthune. <p><u>OTHER COOPERATION BILATERAL AGREEMENTS:</u> Required level in line with the relevant bilateral agreement.</p>
Documents to enclose with the application file	<p>The following documents must be submitted to the International Relations Office – incoming-exchange@univ-artois.fr - <u>by email and by post before deadlines</u> :</p> <ul style="list-style-type: none"> - Application form duly completed, printed, signed by the exchange student, signed and stamped by his/her coordinator. https://artois.moveonfr.com/locallogin/56cc2d2bee189d463b000003/fra - Learning Agreement duly completed and signed by the exchange student and his/her coordinator. Programmes Catalogue: http://formations.univ-artois.fr/cdm33rc2/ws - French language level certificate - minimum B1 or B2 depending on the field of study (e.g a signed letter from a French language professor or DELF/DALF/TEF/TCF certificate). - Copy of the Passport/ID card recto-verso, valid for the whole stay in France. - Copy of the original Birth Certificate and its translation by a sworn translator into French/English mentioning the names of the parents. - 2 passport photos - Copy of the European Health Insurance Card valid for the whole stay in France - OBLIGATORY only for nationals of European Union Member States (if not, the student must pay the French Health Insurance) - Copy of the student card or a signed certificate mentioning that registration is in progress at the home institution for 2016/2017.

ACADEMIC INFORMATION

Academic calendar and exam period	Variable from one faculty to another. Available in mid-July. Generally, the 1 st semester starts in September and runs until December/January and the 2 nd semester starts in January and runs until June. Please contact us.
Language of instruction	French English for some courses : please contact us.
One-semester French Language class Only for the foreign exchange students	Intermediate and advanced level. NOT AVAILABLE FOR BEGINNERS http://www.univ-artois.fr/International/Etudier-a-l-Universite-d-Artois/Infos-pratiques/Interculturel-et-linguistique

FRENCH HEALTH AND INSURANCES

Subscription to the Student French Social Security : depending on your profile.	<p>➤ <u>Obligatory if you are less than 28 years old, if you come from a country not situated in the European Economic Area or Switzerland and if you stay in France more than 3 months.</u> (cost : 215€ in 2015/2016) http://www.univ-artois.fr/international/etudier-a-l-universite-d-artois/infos-pratiques/sante</p> <p>➤ <u>Students belonging to the European Economic Area or Switzerland</u> must possess a European Health Insurance Card, valid for the whole stay in France. If they don't possess this card</p> <ul style="list-style-type: none"> ● and are under 28 : they must subscribe to the French student health insurance (215€ in 2015/2016). ● and are over 28 : they must supply proof of private health insurance valid for the whole stay in France. <p>➤ <u>Students who are not part of the European Economic Area or Switzerland and who stay in France less than 3 months</u> must subscribe to private health insurance which covers them in France for the whole duration of stay.</p> <p>➤ <u>Students who are not part of the European Economic Area or Switzerland and who are more than 28 years old</u> must supply proof of private health insurance valid for the whole stay in France. If they don't have personal insurance, they may obtain the CMU (Couverture Maladie Universelle): http://www.ameli.fr/assures/soins-et-remboursements/cmu-et-complementaires-sante/cmu-de-base-une-assurance-maladie-pour-tous/les-conditions-pour-en-beneficier.php</p> <p>➤ Quebec students : There is a reciprocity agreement between the French Social Security System and the Quebec Health Insurance (RAMQ) you must possess your health certificates and SE-401-Q-106 form and contact the closest CPAM (Caisse Primaire d'Assurance Maladie).</p> <p><i><u>NB</u> : We advise you to bring your health records.</i></p>
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<p>Liability Insurance</p>	<p>Obligatory in France – covers the student during the whole stay in France in case of any damages caused to another person : http://vosdroits.service-public.fr/F2123.xhtml</p> <p>The subscription of such an insurance may be done either in your home country provided that it is explicit (the covered period and home country have to be written) or as soon as you arrive in France. It costs less than 30€ for the academic year.</p> <p><i>It is also recommended to be covered by private insurance which guarantees the payment of compensation in case of accident (leading to disability or death) and rapatriation.</i></p>
<p>Home Insurance</p>	<p>Home insurance must be provided to the hall residence secretariat (CROUS) – to be subscribed to upon arrival in France (about 30€/50€ per year).</p> <p>Some owners also ask for this insurance.</p>

HOUSING

<p>Hall Residences</p>	<p>Studio flats are available in our halls of residence in Arras and Béthune. Your application* for this kind of housing must appear on our online application form (available on April 2016). The number of rooms is limited and will be allocated first to the annual exchange students. The rent is about 260€* per month. The rent varies from 240€ to 280€/month.</p> <p>Possibility to move in from Monday to Friday and between 9:00 -12:00 and 14:00 – 16:00 (except during annual closing).</p> <p><i>* You will be informed of the decision taken by our International Relations Office concerning your housing application in July (for a stay that starts on the first semester) and in December (for a stay during the second semester).</i></p>
<p>Housing in town</p>	<p>Some private owners propose furnished rooms, studios or flats for exchange students. The monthly rent varies from 300€ to 350€. For any further information about this type of accommodation, please ask for the list of private owners to incoming-exchange@univ-artois.fr</p>

VISA

<p>Study Visa</p>	<p>Depending on the duration of the stay, students from non European countries must possess a visa to study in France.</p> <p>Please see the website of Campus France > “Obtenir un visa” http://www.campusfrance.org/fr/rubrique/preparer-son-sejour</p>
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UNIVERSITY CAMPUS

Arras Campus	Faculté des Lettres et Arts Faculté des Langues Étrangères Faculté d'Histoire et Géographie Faculté d'Economie Gestion Administration et Sciences sociales
Béthune Campus	Faculté des Sciences Appliquées Institut Universitaire de Technologie
Lens Campus	Faculté des Sciences Institut Universitaire de Technologie
Liévin Campus	Faculté des Sciences et Techniques des Activités Physiques et Sportives
Douai Campus	Faculté de Droit

Course Catalogue on : <http://formations.univ-artois.fr/cdm33rc2/ws>